

From: [Oldroyd, Shelby Q.](#)
To: [Simmons, Clare](#); [Lowry, Debra](#); [Skinner, Ryan](#)
Cc: [Fletcher, Richard](#); [Heysel, Garrett](#); [Vankeerbergen, Bernadette](#)
Subject: RE: English and AAAS 2367.07S
Date: Wednesday, May 16, 2018 4:29:00 PM

Dear all,

Now that the Panel's questions have been addressed, the course is now advancing to OAA & OUR.

I am including the usual reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the Departments of English and AAAS to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 10 of the ASC Curriculum and Assessment Operations Manual [p. 126]

https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). The Assessment Panel and/or our office can help with any aspect of the GE assessment requirement. I will make sure to contact the appropriate faculty member(s) before the course is offered. Could you please let the faculty member(s) know?

Best,
Shelby

Shelby Oldroyd
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From: Lowry, Debra
Sent: Wednesday, May 16, 2018 9:21 AM
To: Simmons, Clare <simmons.9@osu.edu>; Oldroyd, Shelby Q. <oldroyd.2@osu.edu>; Skinner, Ryan <skinner.176@osu.edu>; Moss, Beverly <moss.1@osu.edu>
Cc: Fletcher, Richard <fletcher.161@osu.edu>; Heysel, Garrett <heysel.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>
Subject: RE: English and AAAS 2367.07S

Hello, All:

We are waiting to hear from Ola Ahlqvist, Director of the Office of Service Learning, who will advise us if a new form for the S designation is necessary for this course. I'll pass on his response as soon as I receive it.

Thanks!

All the best,
Deb

From: Simmons, Clare
Sent: Wednesday, May 16, 2018 3:54 AM
To: Oldroyd, Shelby Q. <oldroyd.2@osu.edu>; Skinner, Ryan <skinner.176@osu.edu>; Lowry, Debra <lowry.40@osu.edu>; Moss, Beverly <moss.1@osu.edu>
Cc: Fletcher, Richard <fletcher.161@osu.edu>; Heysel, Garrett <heysel.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>
Subject: RE: English and AAAS 2367.07S

Dear Shelby,

Even though the service learning component would take place in Columbus, it's possible that a faculty member on our Newark campus, Stephanie Brown, might be interested in teaching the course. We would therefore like to retain the possibility of teaching the course on regional campuses.

I am copying this reply to Beverly Moss, who should be able to answer the question about the Service Learning form.

All the best,

Clare

PS: We never heard from you about the 2220 assessment.

From: Oldroyd, Shelby Q.
Sent: Tuesday, May 15, 2018 4:29 PM
To: Skinner, Ryan; Lowry, Debra; Simmons, Clare
Cc: Fletcher, Richard; Heysel, Garrett; Vankeerbergen, Bernadette
Subject: English and AAAS 2367.07S

Dear Professors Skinner, Lowry and Simmons,

On Monday, April 30, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a course proposal for English and AAAS 2367.07S.

The Panel unanimously approved the request with the following questions:

- *Will this course actually be offered on regional campuses? How will service learning aspect work if offered outside Columbus?*
- *Will the departments need to submit a form to the Service Learning office for this course?*

Once these points are clarified, our office will advance English and AAAS 2367.07S.

Should you have any questions about the feedback of the Panel, please feel free to contact Richard Fletcher (faculty Chair of the A&H2 Panel; cc'd on this e-mail), or me.

Best wishes,
Shelby

Shelby Oldroyd

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